

BOARD OF EDUCATION MEETING
September 19, 2019– 7:00 P.M.

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Milford Board of Education
1099 State Route 131
Milford, Ohio 45150

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**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – September 19, 2019**

The Board of Education met in Regular Session on September 19, 2019 at the Milford Board of Education, 1099 State Route 131, Milford, Ohio 45150. President Lucas called the meeting to order at 7:00 p.m. in accordance with notices sent to each member.

The following members were present at roll call:

Mrs. Marques
Mr. Lucas

Mr. Yockey

Mrs. Brady

Also present were Mrs. House, Mr. Rabe, Dr. Chin, Mr. Spieser, Mr. Johnson, Mr. Daniels and Mrs. Berkley
Mr. Hamm was absent.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

(19-133) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the agenda as written.

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

APPROVAL OF MINUTES

(19-134) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following minutes as written.

Board Work Session: August 15, 2019

Regular Board Meeting: August 15, 2019

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
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PRESENTATIONS

Recognition of Milford High School student artwork - Mr. Paul Daniels and Mr. Dan Yeager

Wilhoite Kaufman	Ceramics
Olivia Loveless	Ceramics
Trinity Storer	Ceramics
Lauren Cope	Photography
Ella Hummel	Photography
Sydney Wenger	Photography
Isaiah Flannery	Graphic Design

Milford Schools' Hope Squad - Lexi Fields and Jacob Hams

Students Lexi Fields and Jacob Hams spoke to the Board about the HOPE Squad's goals, mission and upcoming activities

Student Council Representatives

Emma McManis updated the Board on current plans and activities at the high school

Community Advisory Team Presentation

Lisa McKinney, Clay Barclay, Rob Hewlett, and Matt Petersman presented the Community Advisory Team's preferred Facility Master Plan to the Board.

The CAT recommended that the Board keep the total facility construction cost to less than \$72.5 million and to include:

- Building a new junior high for grades 6-8 designed with grade levels in separate areas
- Include space for programs that are currently housed in modulars located next to the junior high
- Integrate the Preschool program into two elementary school buildings
- Site safety at the junior high and high school campus which includes updated traffic flow and parking

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
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PUBLIC PARTICIPATION

- Lisa McKinney urged the Board members to read the comments from the informal survey about facilities
- Matt Petersman spoke about the CAT’s recommendation to the Board and urged the Board to consider the importance of building an auditorium
- Kevin Austin addressed the Board about food in the classroom and a restroom policy for transgender students
- Bill Thomas gave his opinion about the Board needing to put a restroom policy in place for transgender students

TREASURER’S REPORTS

(19-135) On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the following items as presented:

Approval of Financial Reports for month ending August 31, 2019

- Appropriation Account Summary (APPSUM)
- Revenue and Expenditures (FNDREVEX)
- Financial Summary Report (FINSUM)
- Historical Reports
- All Funds Summary
- Investment Report – report of interim funds invested in secured instruments.
- Bank Reconciliation

Approval to establish a new fund (467) for Student Wellness and Success fund

Approval of the following donation:

- \$500
- TST Consulting, Scott Whittington
- Materials for the Milford High School Makerspace

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
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(19-136) On a motion by Mr. Yockey, seconded by Mrs. Marques for Approval of the Annual Appropriation Resolution for FY 2020 (Appendix A).

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

SUPERINTENDENT’S ITEMS

Items for Approval for the Superintendent:

(19-137) On a motion by Mrs. Marques, seconded by Mr. Yockey for Approval of the Business Advisory Council Representation Agreement between the Milford Exempted Village School District and the Clermont County Educational Service Center (Appendix B).

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

Informational Items for the Superintendent

First Reading of the district calendar for the 2020-2021 school year

Local Report Card - Mrs. Nancy House

Mrs. House discussed the recent release of the State Report Card. She stated that the district’s graduation rate continues to be high, which earned the highest grade on the card. Mrs. House remarked that the district’s lowest grade, the grade of D for “Progress,” does not accurately reflect the actual progress made by our students. For example, seventh graders take seventh grade accelerated math and pass the state’s seventh grade math test, and they progress from seventh grade math to the first year of high school math. But the report card doesn’t measure that growth accurately, instead reflecting those seventh graders’ progress in a negative number.

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HUMAN RESOURCES

Items For Approval for Human Resources

(19-138) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following items as presented:

Miscellaneous Items for Human Resources:

Approval of monthly stipend of \$65 for personal cell phone use for the following employees:

- 1) Barker, Taryn - retroactive to 8/01/19
- 2) Planicka, Wendy

Administrative Items for Human Resources

Approval of Administrative resignation:

- 1) O'Connell, Shelley - Nutrition Services Assistant, effective 10/04/19

Certified items for Human Resources

Approval of the following Memorandum of Understandings between the Milford Education Association and the Milford Exempted Village School District:

- 1) Coordinator of Special Education (Appendix C)
- 2) After School Instruction Tutors to be renamed Homework Club (Appendix D)

Approval of Certified Hiring Recommendations for the 2019-2020 school year:

Back, Danielle - Reading Tutor, Meadowview Elementary, 3 hours/day, \$25/hour, effective 9/11/19

Approval to pay the following teacher for Extended School Year services:

Rawlins, Carla - 3 hours at \$25/hour

Exempt Employee Items for Human Resources:

Approval of Exempt Office personnel resignation contingent on being hired for Accounts Payable position:

Korzan, Julie - Administrative Secretary, effective 12/18/19

Approval to hire Exempt Office personnel for the following position:

Korzan, Julie - Accounts Payable, 230 day contract, effective 12/19/19, \$60,000
(to be prorated based on number of days left in current 230 day contract as of 12/19/19)

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
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Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

Classified Items For Human Resources

(19-139) On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the following items as presented:

Approval to pay the following teacher aide for Extended School Year services:

Snyder, Bradley - 6.25 hours, teacher aide hourly rate

Approval to make the following corrections for Classified Employees' contracts previously approved at the July 16, 2019 or August 15, 2019 board meeting:

- 1) Mills, Heather - McCormick Elementary, Extended Day Caregiver, experience 2, \$17.43/hour
- 2) Clements, Makinley - McCormick Elementary, Extended Day Assistant Caregiver, experience 3, \$15.81/hour
- 3) Dillion, Hailee - Meadowview Elementary, Extended Day Assistant Caregiver, experience 2, \$15.38/hour
- 4) Dobrowolski, Jacob - McCormick Elementary, Extended Day Caregiver, experience 4, \$18.23/hour

Approval of Classified Resignations:

- 1) Back, Danielle - Teacher Aide, Meadowview Elementary, effective 9/10/19
- 2) Buckner, Rhonda - Teacher Aide, Junior High, effective 8/23/19
- 3) Champney, Ronda - Substitute Food Service Worker
- 4) Cunningham, Jennifer - Junior High School, Food Service Worker, effective 8/30/19
- 5) Kunes, Hilary - Substitute Food Service Worker
- 6) Page, Seth - Teacher Aide, effective 8/15/19
- 7) Plavchak, Alison - Media Aide, Meadowview Elementary, effective 8/19/19
- 8) Schmidt, Kim - Teacher Aide, effective 8/16/19

Approval of Classified Hiring Recommendations for 2019-2020 school year:

- 1) Dettmer, Jared* - Pattison Elementary, Extended Day Assistant Caregiver, experience 2, 3 hours/day, \$15.38/hour
- 2) Doll, Pat* - Meadowview Elementary, Food Service Worker, experience 0, 2 hours/day, \$14.75/hour, effective 9/03/19
- 3) Larkin, Barbara* - John Paul II, Food Service Worker, experience 5, 4 hours/day, \$16.32/hour
- 4) Back, Danielle - Meadowview Elementary, Teacher Aide, experience 5, 3.5 hours/day, \$18.59/hour
- 5) Cunningham, Jennifer - Junior High, Teacher Aide, experience 0, 3.5 hours/day, \$16.20/hour
- 6) Dobrowolski, Jacob - Junior High, Teacher Aide, experience 3, 3.5 hours/day, \$17.64

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- 7) Jetter, Amanda* - Meadowview Elementary, Teacher Aide, experience 0, 3.5 hours/day, \$16.20/hour
- 8) King, Trisha - Pattison Elementary, Teacher Aide, experience 5, 3.5 hours/day, \$18.59/hour
- 9) Nelson, Sharon - Meadowview Elementary, Teacher Aide, experience 0, 3.5 hours/day, \$16.20/hour
- 10) Plavchak, Alison - Junior High, Teacher Aide, experience 5, 3.5 hours/day, \$18.59/hour
- 11) Polly, Amy* - Mulberry Elementary, Teacher Aide, experience 0, 3.5 hours/day, \$16.20/hour
- 12) Buckner, Rhonda - Meadowview Elementary, Media Aide, experience 8, 7 hours/day, \$21.37/hour
- 13) Barros, Marcos* - Substitute Custodian
- 14) Chisman, Mary* - Substitute Custodian
- 15) Kidd, Judith* - Substitute Custodian
- 16) Nelson, Sharon - Substitute Extended Day Caregiver
- 17) Baker, Beth* - Substitute Food Service Worker
- 18) Battistone, Ann* - Substitute Food Service Worker
- 19) Carlson, Jessica* - Substitute Food Service Worker
- 20) Clark, Sherry - Substitute Food Service Worker
- 21) Combs, Becky* - Substitute Food Service Worker
- 22) Cunningham, Jennifer - Substitute Food Service Worker
- 23) Hammer, Ada* - Substitute Food Service Worker
- 24) Smith, Peggy* - Substitute Food Service Worker
- 25) Wulf, Jennifer* - Substitute Food Service Worker
- 26) Back, Danielle - Substitute Secretary
- 27) Carter, Christie - Substitute Secretary
- 28) Combs, Becky* - Substitute Secretary
- 29) Korzan, James - Substitute Secretary
- 30) Meece, Alyssa* - McCormick Elementary, Extended Day Caregiver, experience 1, 3.75 hours/day, \$17.04/hour
- 31) Bess, Hannah - Preschool, Extended Day Caregiver/Contact, experience 1, 3.75 hours/day, \$19.05/hour

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

Supplemental Duty/Pupil Activity Contract Resignations, Non-Renewals, Positions and Assignments for Human Resources

(19-140) On a motion by Mr. Yockey, seconded by Mrs. Brady to approve the items as presented:

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Approval of Building Supplemental Contract Resignation:

- 1) Jorden, Matthew - Parking Lot Supervisor, effective 8/19/19
- 2) O'Connell, Shelley - Wellness Liaison effective 10/04/19

Approval of District Supplemental Contract Recommendation:

- 1) Hansman, Mark - Home Instruction Tutor, on as needed basis, \$25/hour

Approval of Building Supplemental Contract Recommendations for the 2019-2020 school Year:

- 1) Baker, Kris - Junior High, Homework Club, on as needed basis, \$25/hour
- 2) Beelman, Julie - Junior High, Homework Club, on as needed basis, \$25/hour
- 3) Behrens, Ann - Junior High, Homework Club, on as needed basis, \$25/hour
- 4) Fitzhugh, Jason - Junior High, Homework Club, on as needed basis, \$25/hour
- 5) Hackmeister, Judy - Junior High, Homework Club, on as needed basis, \$25/hour
- 6) Racela, Lauren - Junior High, Homework Club, on as needed basis, \$25/hour
- 7) Behrens, Ann - Junior High, 50% Student Council, level 3, pay step 0, \$618.50
- 8) Behrens, Ann - Junior High, 50% Builders Club, level 4, pay step 0, \$824.50
- 9) Pope, Timothy - Junior High, Wellness Liaison, \$300
- 10) Robinson, Deborah - Administrative Offices, Wellness Liaison, prorated from effective date of 10/07/19
- 11) Coombs, David - High School, Parking Lot Supervisor, 8/01/19 through 8/28/19 only, level 4, pay step 0, \$75.36
- 12) Yards, Ryan - High School, Parking Lot Supervisor, effective 9/09/19, level 4, pay step 0, \$1516.62
- 13) Songer, Angela - High School, 40% Technical Director, level 8, pay step 0, \$1978.40

Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract Recommendations for the 2019-2020 school year:

- 1) Neverman, Michael - JH Girls Tennis Coach (50%), level 4, pay step 4, \$1236.50
- 2) Caputa, Isabel - JH Girls Tennis Coach (50%), level 4, pay step 1, \$927.50
- 3) Helton, Paul - JH Football Coach (50%), level 6, pay step 0, \$1648.50
- 4) Eastham, Deanna - JH Winter Cheer Coach, level 4, pay step 1, \$1855
- 5) Fultz, Danielle - JH Winter Cheer Coach, Position 5, level 4, pay step 0, \$1649
- 6) Long, Charles - JH Boys Basketball Coach, level 6, pay step 10, \$4534
- 7) Campbell, Jim - JH Boys Basketball Coach, level 6, pay step 13, \$4534
- 8) Pope, Michael - JH Boys Basketball Coach, level 6, pay step 6, \$4328
- 9) Langdon, B. Adam - JH Girls Basketball Coach, level 6, pay step 8, \$4328
- 10) Sonntag, Michael - JH Girls Basketball Coach, level 6, pay step 2, \$3710
- 11) McKenney, Kristi - JH Girls Basketball Coach, Position 7, level 6, pay step 18, \$4740
- 12) Maltr*, Natalie - JH Dance Team Coach, level 4, pay step 3, \$2267

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
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Based on approved Memorandum of Understanding from the June 20, 2019 board meeting, corrections to the following supplemental contracts must be made:

- 1) Carpenter, Tracy - High School, Vocal Music Coordinator, level 8, pay step 29, \$8244
- 2) Dittgen, Brandon - High School, Winter Drumline, level 6, pay step 1, \$3504

Approval of Volunteers for the 2019-2020 school year:

- 1) Logsdon, Patricia - Choral Music
- 2) Spresser, Michael - Choral Music
- 3) Hewlett, Rob - High School, Computer Science

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

BUSINESS & OPERATIONS

Items for approval for Business and Operations

(19-141) On a motion by Mrs. Marques, seconded by Mr. Yockey for approval of architect and engineering contract with SHP for elementary 4 pack roof repairs as presented.

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

Informational Items for Business & Operations:

Transportation Update

CURRICULUM & INSTRUCTION

Items for approval for Curriculum and Instruction

(19-142) On a motion by Mr. Yockey seconded by Mrs. Brady to approve the following item as presented:

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
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Approval for Curriculum pay not to exceed 30 hours for instructional materials and pacing for the School-Based Day Treatment Curriculum:

- 1) Essex, Teresa
- 2) Wanamaker, Beth

Approval of the following field trip:

Milford High School Wind Ensemble
Joint concert with University of Kentucky Wind Symphony
University of Kentucky, Lexington, Kentucky
November 23 - 24, 2019
Students and approved Chaperones

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye

Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.

BOARD OF EDUCATION

PUBLIC PARTICIPATION

During the second Public Participation portion, James Rhodes shared that he is upset with the Board for approving a tax abatement with a local business

Next Board Meeting:

September 17, 2019 – 7:00 p.m.
Milford Schools Administrative Offices - Board Conference Room
1099 State Route 131
Milford, OH 45150

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
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ADJOURNMENT

(19-143) On a motion by Mrs. Marques seconded by Mrs. Brady to adjourn from the September 19, 2019 Board of Education meeting at 8:46 p.m.

Roll call was as follows:

Mrs. Marques, Aye
Mr. Lucas, Aye


Mr. Yockey, Aye

Mrs. Brady, Aye

Motion Carried.



PRESIDENT



TREASURER